



Mercy Culture Preparatory

Lunch Visitation Policy

1. Purpose

This policy establishes clear expectations for parent and guardian visits during student lunch periods. The intent is to maintain a safe, orderly, and distraction-free environment while allowing appropriate family engagement.

2. Check-In Procedures

All parents and guardians must report to campus security or the designated front office upon arrival. A valid government-issued photo identification must be presented and verified before entry is permitted.

Visitors will be issued a visible visitor badge or sticker displaying their name. Visitor badges must be always worn and visible while on campus.

After check-in, visitors are to proceed directly to the cafeteria and may not deviate from that route without staff authorization.

3. Approved Areas & Movement

Parent visitors are restricted to the cafeteria and the designated restroom in the main office area only.

Access to hallways, classrooms, playgrounds, or any other campus areas is not permitted unless explicitly authorized by school staff.

All visitors must check out through the front office or security station before leaving campus.

4. Cafeteria Expectations

Parents may sit with their student during the assigned lunch period. The following conditions apply:

- No other students may join the table unless prior agreement has been given by each student's parent or guardian and approved by staff.
- Students are expected to prioritize time with their visiting parent or guardian and are discouraged from inviting peers to the table during this time.

5. Device Use Policy

A no phone and no personal device policy is enforced for all parent visitors while in the cafeteria. Exceptions may only be granted with explicit approval from school staff.

This policy aligns with student device expectations and exists to prevent unauthorized recording, sharing of images or video, or disruption to the campus environment.

6. Interaction Guidelines

Parent interactions with students other than their own must be minimal and appropriate. All interactions with students other than their own are subject to staff supervision and direction at all times.

7. Compliance & Enforcement

Failure to comply with this policy may result in any or all of the following:

- Immediate termination of the visit.
- Revocation of future visitation privileges.
- Additional administrative action as deemed necessary by MC Prep administration.

8. Alignment Statement

These procedures are designed to align with applicable state safety standards and best practices for private school campus security, ensuring protection for students, staff, and visitors while maintaining a secure learning environment. MC Prep Security and Administration reserves the right to amend this policy at any time as circumstances require.